

# **SPUL'U'KWUKS ELEMENTARY SCHOOL**

## **Parent Advisory Council Meeting**

### **Minutes**

**Tuesday, October 15, 2024**

Present: (via Zoom online)

#### **Attendance:**

Present:

- Elaine Stapleton (Principal)
- Jenny Slinn (Vice Principal)
- Henry Fung (Vice-Chair)
- Nicole Zhou (Treasurer)
- Marco Li (Treasurer)
- Crystal Wu (Secretary)

Absent:

- Phoebe Li (Chair)

#### **1. Land Acknowledgement**

- We would like to acknowledge and give thanks to the First Peoples of the hən'qəmin'əm' language group, on whose traditional and unceded territories we teach, learn and live.

#### **2. Call to Order**

- Meeting called to order at 9:32am, by Treasurer Nicole Zhou

#### **3. Amendments/ Approval of Agenda**

- MOTION: To approve the agenda as presented. Moved: Crystal Wu / Seconded: Marco Li /Carried.

#### **4. Review/ Approval of Minutes**

- MOTION: To approve the meeting minutes of September 24<sup>th</sup>, 2024, as presented. Moved: Marco Li / Seconded: Crystal Wu /Carried.

## 5. Reports

### a) **Administration** (by Principal Mrs. Elaine Stapleton)

#### i. **Safety Drills**

- Three different types of drills: Evacuation (Fire and Earthquake), Hold and Secure, and Lockdown
- We practice these throughout the year in case of emergency
- It is recommended that families also practice drills, have organized meeting places outside, and prepare emergency food, water, and basic necessities to support the family for at least three days

#### ii. **Walk and Talk**

- New this year
- Every morning from 8:45 to 8:55
- Many classes are participating
- Opportunity to get some fresh air and connect with staff and peers
- Evidence shows that morning walks support school readiness

#### iii. **Student Mural Project**

- Augmented Reality Art Project with artist Tarcila Neves
- Will be painted on the south wall of the gym
- All students will have the opportunity to vote on their mural of choice and participate in painting part of the mural
- The cost will be \$12 per student

The proposed murals will not only be visual artworks but will also incorporate an augmented reality (AR) experience, making Spul'u'kwuks Elementary the first school in British Columbia to feature such advanced, inclusive technology. Through the AR experience, the murals will come to life with animations and audio descriptions, providing an engaging and accessible experience for all, including those with visual impairments. The AR content will be designed to enhance the educational value of the murals by connecting students with the stories and themes depicted in the artwork.

As a gesture of our commitment to fostering creativity and inclusion within Spul'u'kwuks Elementary School, our studio will provide a complimentary QR code with audio descriptions and augmented reality interactions for the main entrance mural. This gift will enhance the mural with engaging, interactive elements, making it accessible to all, including those with visual impairments, and ensuring the school remains at the forefront of integrating art

and technology into the educational environment.

iv. **Cross Country Fun Run**

- Taking place on Tuesday, Oct. 22<sup>nd</sup> at Garry Point in Steveston
- Forms have gone home with cross country runners
- Parents are responsible for transportation and supervision
- Coaches will be at the run to help students

v. **Conferences**

- Will be held on October 29th and 30th
- Many teachers will also offer appointments at other times
- All students will be dismissed at 1:45 on both days
- We encourage all parents to make an appointment to speak with their child's teacher
- Let the teacher know if a different day/time is needed
- We have a translator available, but she may not be able to attend every conference
- If parents have a voice to text translation app, it can be very helpful

vi. **Halloween**

- Students are welcome to wear their costumes to school on Halloween
- We will use our morning Walk and Talk as a way for students to see everyone's costumes
- Costumes should be appropriate for all ages (some of our students are still only four years old)
- Costume weapons need to stay at home

vii. **Remembrance Day**

- Assembly will take place on Friday, November 8<sup>th</sup>
- School will be closed on Monday, November 11<sup>th</sup>

viii. **Immunizations Gr. 6/7 on November 18th**

- Student immunizations are organized through the Health Department
- School only sends home and collects notices
- Immunizations are held at school for the convenience of families
- No immunizations can be given without parent/guardian consent
- Any questions should be directed to the Richmond Health Department

**b) Finance** (by Treasurer Nicole Zhou)

i. **General Account**

- Balance: \$ 23,094.07
  - Paid account fee \$6.75
  - deposit from Hot lunch by Munch a Lunch: \$6,586.67
  - Paid \$475.00 to Fresh Slice
  - Paid \$291.19 for buying a new popcorn machine for Movie night and Summer Carnival
  - Paid \$121.87 for buying beverages and kernels for Movie Night
  - Received \$938 from Movie night tickets and pizza selling
- No planned expenses

ii. **Gaming Account**

- Balance: \$11.53
  - Received \$0.42 in deposit interest
  - Received \$8,000 from Government's Gaming Grant
- No planned expenses

iii. **Fundraising Account**

- Balance: \$0
- No planned expenses

iv. **Other Issues:**

- i. **Classroom Funds:** The school administration asked the committee to consider supporting the staff through classroom funds. The committee agreed to explore the required amount for the fund and consider providing support. Further details will be discussed.
- ii. **Replacement of Existing iPads:** The school administration asked the committee to consider supporting the cost of replacement of existing iPads. The current need is to replace 10 iPads this year, with an additional 10 iPads to be replaced next year, and 10 more the following year. The committee will consider this request, and further discussions will be held regarding the budget and funding options for the iPads.

**c) Chairs** (by Treasurer Nicole Zhou and Vice Chair Henry Fung)

- i. **Family Movie Night** – The Family Movie Night was a great success! The committee wants to extend our heartfelt thanks to all the volunteers who came out to help. The committee purchased a new popcorn machine, which will be a fantastic addition to future events at the school. It was also wonderful to see many new families attending with their children.

The committee had decided to screen ***Inside Out 2*** for this movie night, as it catered well to the primary grades, and we hope to attract more Kindergarten families. For our next movie night in the spring, the committee will choose a film that is more suited to the intermediate grades.

- ii. **Winter Celebration** – The committee is planning to set up a winter-themed photo booth for families to purchase photos, which will serve dual purposes: creating lasting memories and raising funds. The committee is also exploring the possibility of hosting vendors for a winter market at the school, which would help to enhance the celebration and support local businesses.

The school administration welcomed these ideas. The proposed date for the winter market is December 5<sup>th</sup> (Thursday), after school hours, which is a day before the last day of school. The proposed venue is school gym. Further details will be discussed.

- iii. **Pickleball** – The committee is exploring the possibility of bringing in a pickleball program to teach students how to play. Before proceeding, more information is needed regarding:

- The charges associated with the program
- Whether the coach would be affiliated with an organization
- Insurance coverage for the program and participants

Further discussions and inquiries are necessary before moving forward.

## **6. Other and sharing:**

### **a) Installation of Bleachers in the Gym:**

- i. Vice Chair inquired about the possibility of installing bleachers in the gym. He believed it is a great idea to have bleachers in the Gym to facilitate school activities. He said he could obtain quotations.
- ii. The school administration responded that the gym's small size may not be able to accommodate bleachers. She said she could consult the School District regarding any regulations and concerns regarding this type of retrofitting project.

**7. Next meeting:** Tuesday, November 19<sup>th</sup>, 2024 at 9:30am

**8. Adjournment at 10:15 am**